

Hooe Parish Council Agenda

Telephone: 07548 528754
Email: Clerk@Hooe-pc.gov.uk
Date: 18th October 2022

1 Thorne Farm Cottages
Ninfield Road
Bexhill on Sea
East Sussex
TN39 5JP

I hereby give notice that all Councillors are summoned to attend the next Full Parish Council meeting on Monday 24th October 2022 at 7pm at the Village Hall when it is proposed to transact the business stated below.

Signed: Jane Warrener, Clerk & RFO

Business To Be Transacted

1. **The chairman welcome to members of the public**
2. **To receive nominations and to select a vice chairman.**
The vice chairman to read and sign the declaration of acceptance of office.
3. **To receive apologies and reasons for absence** in accordance with the Local Government Act 1972 S85 (3)
4. **Disclosure of Interests**
Interests in accordance with the Localism Act 2011 and the Parish Council code of conduct.
To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests or dispensation as a result. Any changes to register of interests should be notified to the clerk.
5. **Minutes of the Previous Meetings** to be agreed and signed as a true record.
To approve and sign the minutes of the full council meeting held on Tuesday 27th September 2022 as a true record.
6. **To Receive Questions from the Members of the Public**
Please note: Only matters may be raised for public discussion that are listed on the agenda, any other question should be put in writing to the clerk in advance of the next meeting. Questions raised for items listed on the agenda that cannot be answered at the council meeting will be brought forward to the next council meeting for response.
7. **To receive reports from:**
 - a. County Councillor
 - b. District Councillors
 - c. Saint Oswald's Church
8. **To receive the Chairman's report**
Matters for Consideration and Resolution
9. To receive the external auditors report for the year end 2021/22 and agree any actions required.
10. To receive the communication policy for consideration and approval.
11. To discuss the winter / spring planting programme and agree any actions required.
12. To consider a donation to the poppy appeal.
13. To agree for the chairman and vice chairman to be given voting rights at the East Sussex Association of Local Councils. Annual general meeting.

14. To consider for approval quotations to replace the double wooden gates and the installation of a new pedestrian metal gate on the Straight Lane side of the recreation grounds.
15. To consider for approval quotations to install a handrail on the entrance to the Millennium Wood footpath.
16. To consider for approval quotations to undertake hedge cutting on the recreation grounds and the Millennium Wood footpath (roadside).
17. To consider the amalgamation of all grounds maintenance and hedge cutting work into one three year contract.
18. To provide a written response to Wealden District Council on the following planning application received:
WD/2022/2594/F
2 Mount pleasant Cottages, Top Road, Hooe, TN33 9HG
Description: Proposed Double Garage and Store with Home Office
19. To discuss the warm hub initiative and agree any actions required
20. To approve statutory fire training for the clerk, councillors and responsible person for those hiring the parish council facilities.
21. **Financial Matters for Consideration and Resolution**
 - a. To discuss the budget financial position at 29/9/2022 and agree any actions required.
 - b. To receive payments for approval
 - c. To receive the bank reconciliations and finance reports for noting.
18. **Matters to be brought forward for consideration to the next meeting**
19. **The date of the next meeting is Monday 5th December 2022.**

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.